

Somerset Public Library

Homebound Library Service



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November 20, 2012

The Somerset Public Library exists to serve as a center of informal learning, individual growth and recreation for the citizens of Somerset. The Library expects to make a contribution to the learning process and to aid individuals in the lifelong process of growth and appreciation and understanding of themselves, their neighbors, and the world around them. In addition, the library makes its building available as a setting for appropriate events according to the needs and interests of the community.

The purpose of the Somerset Public Library Homebound Library Service is to provide library materials to Somerset residents unable to come to the Library. Individuals, groups and institutions are eligible for Homebound Library Service as outlined in this document.

Service to homebound individuals or residents of long-term care facilities

Homebound Service is the selection and delivery, by library staff, of library materials to Somerset residents who are unable to use the library facility due to mobility problems, physical disabilities, or illness.

Residents are encouraged to use Council on Aging transportation if they are mobile and in need of transportation to and from the library.

Criteria for service

- Permanent physical disability which prevents an individual from coming to the library. *A physician's certificate may be required.*
- A temporary physical limitation or illness which prevents an individual from getting to or using the library and which is anticipated to last one month or longer. *A physician's certificate may be required.*

Service

- Items will be selected based on the individual's request for specific authors or titles and are subject to availability. Materials may also be chosen based on the reading interests of the individual. Library staff will use standard reader's advisory tools for such selections. Attempts will be made to select appropriate items, but the library is not responsible for the content of materials.
- Date of delivery is selected by the library and will usually be on a bi-monthly basis.
- The individual must have an active SAILS library card in good standing or will be issued a [Public Library card](#) and will follow all the rules and guidelines required of a card holder.
- Reserve/Holds policy is the same as any other card holder.
- Materials will be checked out for 4 (four) weeks and may be renewed one time for an additional 4 (four) weeks. Overdue fines will not accrue; however fees for lost, stolen or damaged materials will be assessed as necessary.
- Any of the library's regular circulating collection is available, large print as well as regular print, through the homebound service. DVDs, audio books, and magazines are also available. Reference service is also provided.
- The library reserves the right to limit the number of participants.

TRUSTEE APPROVAL DATE	DESCRIPTION OF CHANGE
04/17/2007	Original release.
10/16/2012	Review by Trustees
10/19/2012	Reviewed by Town Counsel
11/20/2012	Revision approved by Trustees